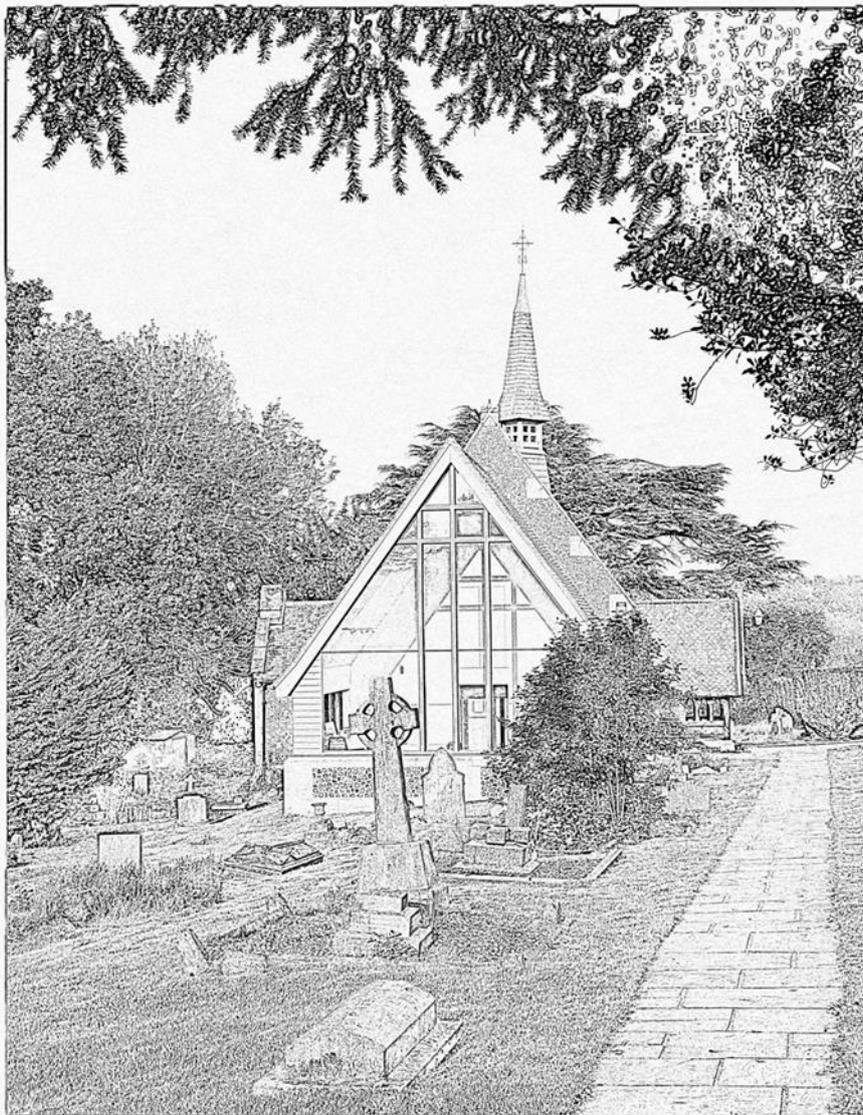


**St John the Evangelist
London Road, Bourne End**

**Reports for the APCM
Sunday 15th May 2022**



Minutes of the Annual meeting of Parishioners - Sunday 25th April 2021

The meeting took place within the morning communion service and was led by Rev. Rebecca Fardell.

There were 19 people present and apologies were received from John Marshall and Audrey and David Gubbay

We had a collective time of remembering the things that have been difficult over the past year:

- Not being able to see family and friends.
- Having to wear masks in church and not being able to sing.
- No coffee after church.
- For feeling alone.
- No hugs or passing the peace in church.
- Taking away our freedom of choice in many things.
- No full communion.

There was then a time for giving thanks for the things that God has been doing among us over the past year:

- Being able to come to church throughout the latest lockdown.
- Knowing that God is always walking with us.
- Being able to support those who are sad.
- For those who arrange the flowers and keep the church so clean for each Sunday.
- Scientists and the roll out of the vaccines.
- Opportunities for tailored services week by week.
- Making the church feel a safe place to be.
- Peace and quiet and a time to think and try new things.

Election of Church Wardens

Both wardens were willing to stand for re-election for a further year. John Marshall – proposed by Laura Frey and seconded by Karen Evans. Helen King - proposed by Jane Manson and seconded by Rose Bailey. All were in favour. The Wardens and Deputies were thanked for their work over the past year.

Annual Parochial Church Meeting

The minutes of the meeting in 2020 were approved and signed. Proposed by Barbara Driver, seconded by Michael Pritchard and all in favour. There were no matters arising.

Reports for the meeting had been approved at the last PCC meeting in March 2021.

Election of PCC members

Barbara Driver is willing to stand for election to the PCC. Proposed by Robert Clark, seconded by Janet Ivin and all in favour.

The PCC as it stands at the moment is as follows:

Clergy – Rebecca Fardell and Rachel Hamilton

Deanery Synod Representative – Susan Marshall

Wardens – John Marshall and Helen King

Elected laity members of the PCC:

Elected at the APCM in April 2019 and to serve until 2022: Michael Pritchard, Edith Harkins and George Einchcombe

Elected at APCM 2020 and to serve until April 2023: Susan Marshall and Laura Frey.

Elected at the APCM 2021 and to serve until April 2024: Barbara Driver.

Electoral Roll Officer

Susan Marshall is willing to continue in this post. Proposed by Rebecca Fardell, seconded by Sue Clark and all were in favour.

Safeguarding Officer

Karen Evans

Treasurer

Edith Harkins

Election of an Independent Financial Examiner

Peter Hinson AIB was voted to be our independent examiner for another year. Proposed by Edith Harkins, seconded by Michael Pritchard and all were in favour.

Matters arising from the annual reports

Electoral roll

The number on the role stands at 28 members. George Einchcombe has moved away and Marian Bellaby has recently died. The electoral roll was approved. Proposed by Sue Marshall, seconded by Karen Evans and all were in favour.

Treasurer's report

The accounts had been audited by Peter Hinson and approved at the PCC meeting in March 2021. Edith reported that giving has gone down by several thousand pounds. This was due, in part, to lower collections and tax refunds and in part no income from coffee mornings, lunches or the bazaar.

We have not given as much away this year as we have not met together to discuss it. Edith reported that the parish share should reduce slightly because the electoral roll has gone down.

An enormous vote of thanks to Edith for looking after our finances so well.

Safeguarding

Karen made a formal declaration to confirm that St John's "has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Karen was thanked for her work as our safeguarding officer.

A.O.B.

The situation regarding the reredos will be discussed at a later date at an open church meeting as there was not sufficient time during the APCM.

Vicar's Report

2021 was another year lived in the midst of the challenges, changes and uncertainties caused by Covid-19. We continued to experience the loss of things that we value at St John's which has been hard and added to the burdens that the pandemic brought to our lives. Yet we also have much to give thanks for: we have continued to build relationships within our church family and with our wider community; we have maintained our weekly WhatsApp prayer meeting which has been an encouragement to many and the hard work in the churchyard has made this even more beautiful.

The rest of this report gives an overview of what happened in St John's during 2021, none of which would have been possible without you all giving so generously of your gifts, time, and money. I would like to thank you for your commitment to St John's and for your care and support of me. I am thankful for each and everyone of you and continue to be deeply grateful to God that I have the privilege and joy of being your vicar. In particular, I wish to thank our churchwardens, Helen and John who undertake their vital roles with much prayer and insight. I also would like to give special thanks to our team of preachers and leaders, as well as to our PCC who all give generously of their time and wisdom. We are all blessed by their contributions to our church life.

'For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do.'

Ephesians 2.10

The radical restrictions on church activities imposed by Covid has been an opportunity for us to consider what God is calling us to be and do in this new season if we are to bring our church vision of 'growing in spirit and number so that St John's might be a beacon for Christ in Bourne End' into clearer focus and greater reality. We focused on this in the autumn when we looked at Paul's Letter to the Ephesians and thought about what it means to be Living Church. The faithful worship of God week by week in St John's and our growing relationships with the village give us a glimpse of what this might look like.

Despite the challenges and restrictions of the past year, I give thanks for what God has done for us, in us and through us at St John's. I look forward to seeing how he will continue to bring growth in spirit and in number to us in the year to come.

with love and prayers

Rebecca

Wardens' Report 2021-2022

Throughout the year, every effort has been made to ensure that the church buildings and the churchyard have been kept in good repair and that, where necessary, work has been carried out to rectify any problems. Work parties have taken place during the year to keep the church and ground tidy and a professional gardener has been employed for grass-cutting and hedge-trimming.

A Faculty has been granted to move the carved communion table forward and to re-site the reredos to the wall in the link above the door into the Parish room and to renovate the original communion table. This would enable the minister preparing communion to stand behind the communion table and face the congregation.

The original communion table has been renovated and is now used instead of the credence table for communion whilst communicants stand to take communion.

Following an anonymous vote at a PCC meeting it was agreed by majority that the proposals agreed that the Faculty should proceed and funds should be acquired separate from normal church accounts to pay for this restructuring.

Following a failure in a previous repair to the brass work under the communion rail, a Faculty has been applied for to have this work repaired.

The PCC are continuing to act on the suggestions put forward by the church architect in his Quinquennial Inspection. In particular, a roofing specialist has said that repairs to the roof tiles are not significant and should not be expensive to undertake.

Our continued thanks go to all who help in the maintenance of our church and grounds and, in particular, to Mike Pritchard for painting woodwork and for continuing to maintain the seals around the windows and to Helen King and Karen Evans for the continuing work they have done with the graves in the churchyard. We would also like to thank Bert Harkins for his expertise in cleaning brass work and, together with Edith, for all the cleaning that they undertake in the church.

Due to Covid, the church has been unable to hold its popular Coffee Mornings and Pot Luck Lunches throughout the year and, of course, the Lent Lunches throughout Lent. However, the Coffee Mornings restarted in January 2022 and the Lent Lunches will recommence in the Vicarage this year with kind permission from Rebecca.

Christmas cards from the church for Christmases 2020 and 2021 and an Easter card for 2021 were distributed throughout the village inviting residents to the special services for those seasons.

Helen King and John Marshall

PCC Secretary's report

Over the past year, the PCC has met in January and March on zoom and then in person in May, July, September and November 2021. Our APCM was held on 25th April 2021 during the morning service.

There are seven elected members of the PCC. These are: Laura Frey, Edith Harkins, Sue Marshall, Mike Pritchard, Barbara Driver and Karen Evans. Helen King and John Marshall are on the committee as Churchwardens and Edith Harkins as Treasurer.

We were sorry to lose George Einchcombe from the PCC who resigned after moving out of the area. We thank him for his time on the PCC and wish him all the best.

The following appointments were made further to the APCM last year:-

Treasurer – Edith Harkins,
Electoral Roll Officer – Susan Marshall
Chairman – Rebecca Fardell
Church Wardens – John Marshall and Helen King
Deputy Wardens – Sue Marshall and Michael Pritchard
Safeguarding Office – Karen Evans

These people were elected as sidespersons: John Marshall, Sue Marshall, Edith Harkins, Bert Harkins, Mike Pritchard, Helen King.

The main topics for discussion throughout the year have been:

1. Continued strategies for enabling and maintaining Covid safe worship and the reintroduction of lunches and coffee mornings.
2. Following up the recommendations of the Quinquennial Inspection in regard to repairs and maintenance of the church – especially repairs to the roof, internal and external decoration of the church and maintenance of the churchyard.
3. Following a Faculty from the DAC and Archdeacon and the PCC's vote in favour of the plans, continuing with the preparation for moving the reredos and communion table. The original communion table that had been found underneath the current carved table has been restored and is currently used for administering communion.
4. How to further links with the village community, especially the new residents who have moved into the village, through events organised by the Village Association and the church.
5. The implications for the church of reduced giving during the past two years and how to rectify this shortfall so that we can meet all our costs and responsibilities.
6. Giving and allocation of funds raised on the Gift Day, and further giving throughout the year. Our Gift Day this year was held at our Harvest service in October and the money given has now been allocated so that a proportion will be going into church funds and each of the following charities will receive a donation: MAF £1000, Salvation Army £460. Liberty Tea Rooms £460 and Sunnyside Rural Trust £460.
7. Updates on safeguarding training from the Diocese. There has not been any further training due to Covid restrictions, but there are new plans for training starting this year which will affect all members of the leadership team and the PCC.
8. Regular reviewing of our Mission Action Plan.

9. Problems with Glis glis and the need to eradicate them from the building. Our actions taken have reduced the numbers considerably, but further action is still required.

Although some of our regular events have had to be cancelled yet again this year due to Covid, we have been able to hold Easter, Harvest and Christmas services, the Remembrance Day service and the Christmas Bazaar. Coffee mornings and Pot Luck lunches will restart this year.

We again thank all members of the PCC and leadership team for the hard work and time that they put into making the church a safe, active and welcoming place of worship and for their support in keeping the church building in good order and for their vision of the way forward for the church.

Helen King (Churchwarden)

House Group Report

Over the last year Bourne End House Group have been meeting every 2nd and 4th Monday of the month and we have started meeting in person again in the parish room. We have around 4-7 people come each time. We have had the opportunity to study together the book of Hebrews and work through some challenging theology. This really broadened our knowledge and revealed to us new things. During Lent last year we read and discussed the book 'God With Us' by Rowan Williams. This was a challenging read but some found this really helpful about how we understand the cross and the resurrection.

Safeguarding Report

The PCC of St John's "has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults)."

Deanery Synod Report

Bourne End's lay representative on the Deanery Synod in 2021 was Susan Marshall who is also on the PCC. The Rural Dean is Revd. Jonathan Gordon of Northchurch/Wigginton and our vicar, Revd. Rebecca Fardell, is also a member.

In 2021/22 The Deanery Synod met twice at St Mary's Church, Northchurch.

20th October 2021

A talk was given on difficulties encountered by churches during Covid lockdown by a minister who had experience of Celtic worship. He outlined the extra work experienced by ministers in creating online worship. There is now extra demand upon ministers and their teams in returning worship in person whilst retaining online services.

3rd February 2022

A talk was given by Revd. John Naude (a priest in the Diocese of Chichester and a disability consultant). He has been asked by Bishop Richard to do some work on his behalf in relation to access and participation for disabled people attending church. The aim is to focus on access and inclusion.

Treasurer's Report

1. The congregation has responded generously to an appeal and giving went up in 2021.
2. We had an amazing Gift Day response and were able to give away a substantial amount to various charities. Although the amount of £ 4460 includes the 2020 Giving of £2000 which were sent out in the beginning of 2021.
3. The Grass and Hedge Cutting does not reflect the true cost as Greenlands have only submitted a bill for £1130 in February, all which should have been in the 2021 accounts. Therefore the true deficit of the year is much higher than the figure shown of £ 1147.16.
4. The Miscellaneous amount reflects the Faculty legal bill.

Edith Harkins

1:46 PM
31/01/22
Accrual Basis

Church
UK Balance Sheet - Standard
As at 31 December 2021

	<u>31 Dec 21</u>
ASSETS	
Current Assets	
Cash at bank and in hand	
CBF Funds PCC 2001D	20,961.60
ChrtyCom Shares	759.86
Current Account /8355	-20.00
Reserve Account Nat West-2515	9,714.56
Total Cash at bank and in hand	<u>31,416.02</u>
Total Current Assets	31,416.02
NET CURRENT ASSETS	<u>31,416.02</u>
TOTAL ASSETS LESS CURRENT LIAB...	<u>31,416.02</u>
NET ASSETS	<u>31,416.02</u>
Capital and Reserves	
Opening Bal Equity	628.10
Opening Balance	31,935.08
Profit for the Year	-1,147.16
Shareholder funds	<u>31,416.02</u>

Independent Examiner



Peter Stuart Hinson
7th February 2022

Independent Examiner's Report to the Parochial Church Council, St John the Evangelist, Bourne End

I report on the accounts of the Church for the year ended 31st December 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Stuart Hinson AIB
Gable House, Shootersway Lane, Berkhamsted,
Herts. HP4 3NW

7th February 2022

Church Profit & Loss Prev Year Comparison January through December 2021

	Jan - Dec 21	Jan - Dec 20	£ Change	% Change
Income				
Church Fees				
Funeral Fees	802.00	577.00	225.00	39.0%
Total Church Fees	802.00	577.00	225.00	39.0%
Collections & C				
Collections Cash	758.61	374.82	383.79	102.4%
Covenants Envelopes	3,165.00	2,892.90	272.10	9.4%
Covenants Standing Or...	8,125.00	5,880.00	2,245.00	38.2%
Tax Refund	3,558.38	3,167.09	391.27	12.4%
Total Collections & C	15,606.97	12,314.81	3,292.16	26.7%
Designated Fund				
GIFT DAY	5,625.00	3,175.00	2,450.00	77.2%
Outreach	241.74	0.00	241.74	100.0%
Total Designated Fund	5,866.74	3,175.00	2,691.74	84.8%
Dividnd & Intrst				
CBF Interest	30.49	107.78	-77.29	-71.7%
NW Interest	0.79	5.25	-4.46	-85.0%
Total Dividnd & Intrst	31.28	113.03	-81.75	-72.3%
FairsJumbleSale				
Blake Ride	62.50	100.00	-37.50	-37.5%
Total FairsJumbleSale	62.50	100.00	-37.50	-37.5%
Misc Donations				
Rental	1,455.79	685.60	770.19	112.3%
Parish Room Rental	0.00	120.00	-120.00	-100.0%
Total Rental	0.00	120.00	-120.00	-100.0%
Total Income	23,825.28	17,085.44	6,739.84	39.5%
Expense				
Charity				
DENS	580.00	25.00	555.00	2,220.0%
Donations Given	1,420.00	230.00	1,190.00	517.4%
MAF	1,500.00	0.00	1,500.00	100.0%
Salvation Army	960.00	0.00	960.00	100.0%
Total Charity	4,460.00	255.00	4,205.00	1,649.0%

Church Profit & Loss Prev Year Comparison January through December 2021

	Jan - Dec 21	Jan - Dec 20	£ Change	% Change
Church Expenses				
Church Yard				
Effluent Disposal	0.00	170.00	-170.00	-100.0%
Grass & Hedge Cutting	880.00	2,035.00	-1,155.00	-56.8%
Church Yard - Other	100.00	144.00	-44.00	-30.6%
Total Church Yard	980.00	2,349.00	-1,369.00	-58.3%
Fire Extinguish	54.00	54.00	0.00	0.0%
Insurance	901.13	886.25	14.88	1.7%
Light & Heat	1,372.49	1,212.53	159.96	13.2%
Miscellaneous	3,442.85	1,183.05	2,259.80	191.0%
Repairs & Renew	0.00	236.89	-236.89	-100.0%
Secretarial	411.00	226.48	184.52	79.9%
Water Rates	111.50	65.59	45.91	70.0%
Total Church Expenses	7,272.97	6,215.79	1,057.18	17.0%
Contributions				
Diocesan Fees	11,126.00	11,126.00	0.00	0.0%
Total Contributions	11,126.00	11,126.00	0.00	0.0%
Miscellaneous Services				
Curate Expenses	1,888.42	982.32	906.10	92.2%
Vicars Expenses	162.44	227.04	-64.60	-28.5%
Total Services	2,050.86	1,209.36	841.50	69.6%
Sundry	0.00	39.27	-39.27	-100.0%
Total Expense	24,972.44	18,941.31	6,031.13	31.8%
Profit for the Year	-1,147.16	-1,855.87	708.71	38.2%

Electoral Roll Report 2021-2022

St. John the Evangelist, Bourne End Electoral Roll

No.	Surname	First Names
1	Bailey	Rose
2	Clark	Robert Norrman E
3	Clark	Susan Elizabeth
4	Clarkson	Shiela Mary
5	Driver	Barbara Mary
6	Driver	John
7	Evans	Karen Jayne
8	Frey	Laura
9	Greenwood	Gladys May
10	Gubbay	Audrey Alice
11	Gubbay	David Robin
12	Harkins	Edith
13	Harkins	Robert
14	Ivin	Janet Mary
15	King	Helen Joan
16	Manson	Catherine Jane
17	Manson	David Charles
18	Marshall	John
19	Marshall	Susan Jean
20	Pritchard	Michael Gwyn
21	Scott	Stephanie
22	Stanbridge	Daphne
23	Thomas	Alexander J S
24	Thomas	Frances Maureen
25	Welch	Jenny
26	Wilding	Peggy
27	Wrathall	Julie Ann
28	Wrathall	Timothy Peter

One has left the area.

The Number on our Electoral Roll is 28.